



Sodbury Town Council

Minutes of a Meeting of the Finance & General Purposes Committee 27th September 2022, held in The Old Reading Rooms, Chipping Sodbury at 19:30 hrs

Committee Members Councillors: B Allen, J Ball (Chairman), L Banister, C Hays, B Romaine, P Rumney, S Spooner, A Williams

Present: Cllrs B Allen, J Ball (Chairman), L Banister, C Hays, B Romaine, P Rumney, S Spooner, A Williams

Clerk: Cate Davidson

133. Apologies

All members were present.

134. Declarations of Interest

No interests were declared at this time.

135. Approval of Minutes of 19th July 2022

Resolved that the minutes of 19th July 2022 are approved as an accurate record of the meeting and signed by the Chairman.

136. Matters Arising

No matters were raised at this time.

137. Budget Report to 31st August 2022

Members received the income and expenditure to date which was approved.

A suggestion was made that CIL funding is used towards a Queen Elizabeth II Memorial Garden. The Clerk was asked to make enquiries with SGC about any land that may be available for leasing and report back to Full Council.

It was agreed to pay Youth in Sodbury half of their grant of £10,000 and the remainder at the end of the year when a financial update would be available.

After discussion members advised the Clerk to prepare next year's budget with no increase to the precept per household.

138. Bank Reconciliation and Statements to 31st August 2022

Members viewed the bank statements and reconciliations for both accounts to date and noted that the balances on both agree. It was **Resolved** that the bank reconciliations be approved.

139. Policy Approval

Members received and approved the following policies:

- Standing orders – no changes
- Financial Regulations – no changes
- Terms of References – no changes
- Risk Assessment – Financial – updated and approved
- General Risk Assessment – updated and approved
- Mental Health & Wellbeing Policy – new policy - approved



Sodbury Town Council

140. Grant Applications

Grant applications were considered and awarded as per the following schedule:

Heading	£ Requested	Purpose	£ Awarded
High Street residents and Traders	£360	PL insurance for Christmas lights	£360
Shopmobility	£750	Towards costs of a new disability scooter that dismantles	£750
Victorian Day Committee	£1,000	Towards entertainment on Victorian Day	£1,000

141. Personnel Matters

The Chairman advised that a meeting had take place in advance of this one and that it was positive with staffing being in a strong position. Pay reviews had taken place with increasing cost of living in mind and these were **Ratified** by this committee. The Clerk is to implement these with effect of 1st October 2022.

Staff were thanked for their work. The Chairman advised the next Personnel Meeting would take place in February/March.


142. Items to report

Cllr Spooner advise that the Bee Pollinator funding application for £24.5k has been submitted. The Town Council will be required to make a 20% contribution, and this can be financial or in kind.

Cllr Williams advised he will be away for the next meeting.

143. Date of next meeting: 22nd November 2022

Meeting closed at 20.45

Signed 

Dated *22nd November 2022*