



Sodbury Town Council

**Minutes of the Annual Full Council Meeting
Tuesday 3rd May 2022 at 19:30
At Charter Suite, Chipping Sodbury Town Hall**

Present: Councillors B Allen, J Ball (Chair), L Banister, A Gregson, C Hays, B Romaine, P Rumney, S Spooner

Cate Davidson – Town Clerk
Jackie Murley – Assistant Clerk

Public x 4

A Public Participation

No public participation took place

499 Election of Chairman (Constitution for Election of Chairman circulated)

Cllr J Ball was nominated by **Cllr A Gregson**. In addition, Cllr A Gregson proposed that in line with the Constitution, as 2021 was significantly impacted by COVID that the usual period of 2 years is extended again until 2023 to enable a Chair to continue to Election 2023. **Cllr B Allen** seconded the nomination.

The vote was unanimous and Cllr J Ball was duly elected as Chairman of Sodbury Town Council.

500 To receive Declaration of Acceptance of Office by newly elected Chairman

The Acceptance of Office was signed by Cllr J Ball and witnessed by the Clerk.

501 Election of Vice Chairman

Cllr B Allen was nominated by Cllr P Rumney and seconded by Cllr J Ball.

No other nominations were put forward and Cllr B Allen was duly elected Vice Chair of Sodbury Town Council.

502 Apologies and Chairman's Remarks

Apologies received and accepted from Cllrs Adrian & Linda Rush.

Cllrs Scott Gibson, Seb Gibson, Paddy Smith, Steve Tubby, Andy Williams absent.

Cllr Ball thanked Members present for bestowing the honour for a further year.

A warm welcome to two Dodington Parish Council members.

503 Declarations of Interest & Granting of Dispensations

None

504 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda

No representation due to Cllr A Rush attendance at a public consultation in relation to Land East of Chipping Sodbury.

505 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda

Cllr Banister reported following (1) a Parish Plan meeting with main points of concern being potential development at St Johns Way (East of Chipping Sodbury) and the new large litter bins from SGC which were not in keeping with the area (2) a Library Partnership meeting on 26/04/22 and discussion that primary school children be issued with library cards to encourage more use of libraries. The Easter trail, Wind in the Willows was a great success with over 500 entries.

Cllr Spooner reported attendance at a (1) Tourist Information Centre meeting. The centre would break even financially this year but thought needs to be given as to how the Centre could viably be run going forward (2) Town Lands Charity meeting. Grants were available to residents and groups within the town.

Cllr Allen reported following an arson attack and tyres slashed in Cousins Close/Ross Close and constituents left feeling vulnerable. The Chairman added ASB problems had also arisen in the Waitrose development. Clerk confirmed she would liaise with Police and request attendance at the next meeting and Cllr Ball said he would knock on doors to give reassurance. The Clerk also encouraged any incidents of ASB to be reported to the Police.

Cllr Ball reported attendance at a Joint Parish Community Awards Ceremony (Yate/Dodington/Sodbury). Awards were handed out by the Chairs to Project Dragonfly, Sodbury & Yate Cleanup, Rich McD Photography, Yasmins Dance, Zest Fundraising and Abdulhaq.

506 Approval of Minutes of Full Council Meeting on 12th April 2022

RESOLVED the Minutes of Full Council Meeting of 12th April 2022 are approved as a true and accurate record and signed by the Chair.

507 Matters Arising

None to report.

508 Finance – Payment of Accounts

RESOLVED that the schedule of payments were approved and signed by the Chairman.

509 Correspondence

Requiring Response/Comments/Action

- Wallgate – Quote for replacement of handwash unit in gents public convenience
*Following discussion, it was **RESOLVED** to approve the works at a cost of £3,097. Clerk to advise Wallgate.*
- SGC – Road closure application for music in the street – 11th June 2022 17:30-23:15 hrs – whole of Broad Street closed with diversion along Hatters Lane/St Johns Way.
*Following discussion, it was **RESOLVED** to approve the road closure.*

- SGC – Tables and Chairs application – Amigos 15/4/22-15/10/22 – 9 tables, 20 chairs & benches, parasols (as circulated)

The Clerk reported SGC issued a Licence to Amigos in 2021 during pandemic restrictions to allow the restaurant to put tables and chairs on the pavement. A repeat Licence was sought and, following a discussion, the following comments were made:-

- Trading took place between Wednesday and Sunday, but spaces blocked off outside of trading hours & incidents of aggression towards parked car owners made*
- We were now out of pandemic and trade was able to take place inside*
- The tables outside were never all taken*
- 3 or 4 parking spaces taken up*
- Nine tables were excessive*

A proposal was put forward to refuse the application which was seconded. A vote by show of hands indicated 6 Members were against the proposal.

Members asked the Clerk to invite Amigos along to an informal Markets meeting to discuss concerns further and consider revisions to the application.

- Lions Club – Request for £600 towards replacement of bunting (total cost £1200 and application made to Town Lands Charity)
*Following discussion, it was **RESOLVED** to pay £600 towards replacement of bunting and Clerk to advise.*

For information Only

Road Closure notices:

- *Horton Road – 10 days to facilitate works to existing sewer which will take place at some point during 18m from 18 April 2022 (poss already underway)*
- *Heron Way at junction with Mallard Close – 12 week closure to facilitate signalisation works which will take place at some point during the 18m from 6th June 2022*

Public Footpath notices:

- *LSO/10/30 Trinity Lane – diversion of footpath to facilitate construction works (Trinity Lane II) from 25 April 2022 for 6m then subject to extension consented by Transport Secretary*

510 To Appoint Members to serve on Standing Committees and Outside Bodies

The Clerk read out the Committees and Members were appointed. A revised document to be distributed.

511 Annual Return – Annual Governance Statement 2021/22

- The Clerk read through the Statement, responses were recorded and Members were given an opportunity to ask questions.
- **RESOLVED** that the Annual Governance Statement 2021/22 be approved for submission to the external auditor and signed by the Chairman and Clerk.

512 Annual Return – Accounting Statements 2021/22

RESOLVED that the Accounting Statements 2021/2022 are approved and signed by the Chairman and Clerk for submission to the external auditor.

513 Development – East of Chipping Sodbury (guidance e-mailed)

- It was noted the Public Engagement Event was being held at the same time as this meeting
- Emphasis was placed on the importance of engaging with the developer in order to have full understanding of what was proposed. Following discussion, it was **RESOLVED** to invite TFA (a company that is assisting Permission Homes with the public consultation process) and the developer to a meeting on the 17th May 2022 at 6pm prior to F&GP Committee meeting. Cllr Ball confirmed he would be unable to attend due to holiday commitments.

514 Newsletter

RESOLVED that the Newsletter is approved and prepared for print as circulated. Register of Electors to be split by road names and distributed by Members & staff.

515 Items of Report

Cllr Rumney reported the lighting of the beacon on The Ridings on 2nd June 2022 at 9.45pm.

Cllr Spooner reported (1) Climate Action Yate & Chipping Sodbury (CAYACS) had secured a community cycle hub shop in Yate Shopping Centre for repairs and maintenance, (2) a planning application had been submitted for the new play equipment on The Ridings.

Cllr Banister referred to (1) eight history boards which were in storage in Yate but should be in Chipping Sodbury. Action – future Agenda item, (2) a response awaited re future of the Post Office – noted a planning application had recently been received for spar/Post office signage, (3) a Ukrainian family resettling in Chipping Sodbury and if there was anything the town council could do to help. Find out what help needed?

Clerk to chase up SGC re pedestrian crossing at Horseshoe Lane, and bollards for pavement and pitchings plan from Connect Consultants. The Clerk advised that she has made several enquiries to chase up the SGC proposal for a raised bus stop at the clock tower. In the last email SGC advised this would be dealt with when officer time allows therefore the Clerk will no longer chase SGC in regards to this matter.

516 Next Full Council Meeting – 7th June 2022 – Old Sodbury Village Hall

The meeting closed 20:53

Signed

Dated