



Sodbury Town Council

26th April 2022

You are hereby summoned to attend the **Annual Full Council Meeting of Sodbury Town Council** to be held in **The Charter Suite, Chipping Sodbury Town Hall** on **Tuesday 3rd May 2022** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.



Cate Davidson
Town Clerk

Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

A. Public Participation

Comments will be taken from members of the public for **up to 20 minutes**, comments cannot be taken from the public once the meeting has started

499 Election of Chairman (Constitution for Election of Chairman circulated with agenda)

500 To receive Declaration of Acceptance of Office by newly elected Chairman

501 Election of Vice Chairman

502 Apologies & Chairman's Remark

503 Declarations of Interest & Granting of Dispensations

- DPIs to be received in accordance with the Localism Act 2011
- Written dispensation requests to be received and considered as appropriate

504 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda

505 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda

506 Minutes of Full Council Meeting on 12th April 2022

- To receive and approve minutes of meeting on 12th April as attached for signing by the Chairman

507 Matters Arising

- To receive and note matters arising from the last meeting

Annual Full Council Agenda 3rd May 2022

- 508 Finance – Payment of Accounts**
- To receive & approve payment of accounts as presented
- 509 Correspondence**
- To receive and respond to correspondence as per attached schedule
- 510 To Appoint Members to serve on Standing Committees and Outside Bodies**
- Members to consider which Committees/Bodies they wish to sit on - current schedule circulated with this agenda
- 511 Annual Return – Annual Governance Statement 2021/22**
- To consider and complete Questions 1-9 of the Annual Governance Statement as circulated with this Agenda
 - To approve the Annual Governance Statement for signing by the Chairman & Clerk
- 512 Annual Return – Accounting Statements 2021/22**
- To consider the Accounting Statements as circulated with this Agenda
 - To approve the Annual Statements for signing by the Chairman & Clerk
- 513 Development – East of Chipping Sodbury**
- To note that the public engagement event is taking place at the same time as this meeting
 - To consider and agree on any engagement with the developer (guidance emailed to members 26/4)
- 514 Newsletter**
- To receive and approve a newsletter for publication (as circulated with this email)
- 515 Items of Report**
- NB. A Council cannot lawfully decide on any matter, which is not specified in the Summons
- 516 Next Full Council Meeting: 7th June 2022 – Old Sodbury Village Hall**