



# Sodbury Town Council

2<sup>nd</sup> November 2021

You are hereby summoned to attend the **Full Council Meeting of Sodbury Town Council** to be held in the **Charter Suite, Chipping Sodbury Town Hall** on **Tuesday 9<sup>th</sup> November 2021** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.

Please follow these guidelines:

- If you are exhibiting any signs of COVID-19 or have been told to isolate **DO NOT ATTEND THE MEETING**
- Sanitise your hands on entry to the building
- Wear a mask at all times until you are sat in your seat
- Once seated do not move around the room unless necessary

Cate Davidson  
Town Clerk

## Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

### A. Public Participation

Comments will be taken from members of the public for **up to 20 minutes**, comments cannot be taken from the public once the meeting has started

### 422 Apologies & Chairman's Remark

### 423 Declarations of Interests & Granting of Dispensations

- DPIs to be received in accordance with the Localism Act 2011
- Written dispensation requests to be received and considered as appropriate

### 424 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda

### 425 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda

### 426 Minutes of Full Council Meeting on 12<sup>th</sup> October 2021

- To receive and approve minutes of meeting on 12<sup>th</sup> October as attached for signing by the Chairman

### 427 Matters Arising

- To receive and note matters arising from the last meeting

**428 Finance – Payment of Accounts**

- To receive & approve payment of accounts as presented

**429 Correspondence**

- To receive and respond to correspondence as per attached schedule

**430 Market Pitchings**

- To receive concerns in relation to the use of the Market Pitchings from members
- To receive comments from interested parties (ie. Badminton Estate & local residents)
- To receive comments in relation to the current trial of an Artisan Market
- To consider any actions that need to be taken

**431 Parking Restriction Proposals**

- To receive and consider proposals from South Gloucestershire Council for parking restrictions in the following streets:
  - Bowling Hill
  - Chestnut Drive
  - Culverhill Road
  - Elm Close
  - Highfield Road
  - Leaman Close
  - Rounceval Street
  - The Parade

**432 Town Council Property**

- To receive quotes as circulated in relation to management of the following works:
  - Refurbishment and reopening of the female public conveniences
  - To undertake a report to assess The Old Reading Rooms specifically in relation to damp and the lack of ventilation in the staff office

**433 Trees in the Street**

- To receive comments from Cllr Linda Rush in relation to the installation of trees in the High Street & Broad Street

**434 Items of Report**

NB. A Council cannot lawfully decide on any matter, which is not specified in the Summons

**435 Next Full Council Meeting: 14<sup>th</sup> December 2021 – Charter Suite, Chipping Sodbury Town Hall**