



Sodbury Town Council

**Minutes of the meeting of Environment & Leisure Committee
27th October 2020
Held via Zoom**

Committee Members: Councillors B Allen (Chair), S Gibson, M Gilpin, C Hays, P Rumney, P Smith, S Spooner & A Williams

Present: Councillors B Allen, S Gibson, M Gilpin, C Hays, P Rumney, P Smith, S Spooner, A Williams

Cate Davidson – Town Clerk

Jackie Stallard – Assistant Clerk

70. Apologies

None

71. Declarations of Interest

None to report

72. Approval of Minutes of 21st January 2020

RESOLVED the Minutes of the 21st January 2020 were approved as a true and accurate record of the meeting and signed by the Chairman.

73. Matters Arising

Due to COVID pandemic, the annual Summer playscheme did not take place. Cllr Spooner's daughter organised outdoor activity sessions on The Ridings which proved very successful and Members wished to convey their thanks to her.

74. Budget

- Members received and noted the current spend to date for this committee as circulated. It was noted that the maintenance contract had overspent due to some additional play area works as well as grass cutting. Due to COVID, floral displays/baskets in the town were cancelled and therefore a substantial saving.
NOTE: Sodbury in Bloom continued with their own baskets plus watering. Clerk to send a thank you card.
- Members received and considered the proposed budget for 2021/2022
RESOLVED: The budget was approved as tabled.

75. Public Conveniences

- The Clerk reported that since SGC took over cleaning of the toilets and locking each night, there had been little misuse. The disabled toilet was also for the use of "ladies".
- Members discussed the possibility of re-opening the ladies facility, although it was noted that substantial refurbishment would be required. Community Infrastructure Levy (CIL) monies were and could be used for this purpose. The Clerk advised that she does not feel qualified to identify what works are required and draw up a specification.

RESOLVED: Cllr Rumney to draw up a specification of works to be used to go out to tender.

76. Play Areas

The Clerk reported the works at Old Sodbury play area were complete and Cllr Spooner was thanked for his input.

77. Town Council Contracts (documents circulated)

The Clerk reported that in 2021 the following contracts are due to go out to tender:-

- o *Maintenance Contractor*
- o *Grass Cutting*
- o *Floral Watering*

Members reviewed the current contracts and it was **Resolved** that the current specification is used for the tender process.

78. Items to Report

None

79. Date of next meeting: 26th January 2021

The meeting closed at 20:15

Signed *Brandi Allen*

Dated *9-2-2021*