



Sodbury Town Council

1st September 2021

You are hereby summoned to attend a meeting of **Markets Committee** to be held in STC Office, **The Old Reading Rooms, 26 High Street, Chipping Sodbury** on **Tuesday 7th September 2021** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.

Committee Members: Cllrs. Linda Banister, Alistair Gregson, Becky Romaine, Phil Rumney, Adrian Rush, Linda Rush & Andy Williams

Cate Davidson
Town Clerk

Please adhere to the following guidelines:

- **If you are exhibiting any signs of COVID-19 or have been told to isolate DO NOT ATTEND THE MEETING**
- Sanitise your hands on entry to the building
- Wear a mask at all times until you are sat in your seat
- Once seated do not move around the room unless necessary

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Agenda

1. **Apologies**
2. **Declarations of Interest**
3. **Approval of Minutes of 20th July 2021**
4. **Matters Arising**
5. **Mop Fair 24th & 25th September 2021**
 - To note that W & K N Rowland Ltd has attended a Safety Advisory Group meeting with the Town Clerk and SGC, Emergency Services representatives
 - To receive and approve a Press Release from the Clerk (as attached)
 - To consider a strategy in the event of a spike of COVID cases in this area
6. **Artisan Food and Crafts Market**
 - To receive proposals from Green Top Events Ltd for a trial of a market between September and December 2021
 - To consider proposals as per the document circulated to Councillors
 - To approve a proposal to take to Full Council for further consideration and ratification

7. **Budgets**
 - To review the spend to 31st July 2021 as attached
8. **Public Conveniences**
 - To receive a verbal report from the Clerk
9. **Christmas Trees & Lights**
 - To set dates for the installation of Christmas Trees and Lights 2021 (proposed 20/21 November)
10. **Items to Report**
11. **Date of Next Meeting:** 30th November 2021