



Sodbury Town Council

21st September 2021

You are hereby summoned to attend a meeting of **Finance & General Purposes Committee** to be held in **The Old Reading Rooms, 26 high Street, Chipping Sodbury on Tuesday 28th September 2021 at 19.30** for the purpose of transacting business as prescribed in the Agenda below.

Committee Members: Councillors: Brenda Allen, James Ball, Linda Banister, Chris Hays, Becky Romaine, Phil Rumney, Steve Spooner & Andy Williams

A handwritten signature in black ink, appearing to read 'Cate Davidson'.

Cate Davidson
Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

Agenda

77. **Apologies**
78. **Declarations of Interest**
79. **Minutes of 2nd March 2021**
 - To receive and approve the minutes for signing by the Chairman
80. **Matters Arising**
81. **Budget Reports to 31st August 2021**
 - To receive and approve the income and expenditure reports to date (as attached)
82. **Bank Reconciliation**
 - To receive and approve the Bank Reconciliation alongside the Bank Statements to 31st August 2021 (as attached)
83. **Town Council Policies**
 - To receive and approve the following policies for ratification by Full Council:
 - Standing Orders (no amendments proposed)
 - Financial Regulations (no amendments proposed)
 - Code of Conduct for Councillors (no amendments proposed)
 - Complaints Policy (amendments highlighted)
84. **Grant Applications**
 - To receive Grant Applications as per attached schedule
 - To consider and approve grant applications
85. **Items to report**
86. **Date of next meeting – 23rd November 2021 19.30, Via Zoom**