



# Sodbury Town Council

6<sup>th</sup> July 2021

You are hereby summoned to attend the **Full Council Meeting of Sodbury Town Council** to be held in **Old Sodbury Village Hall** on **Tuesday 13<sup>th</sup> July 2021** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.

Please adhere to the following guidelines:

- If you are exhibiting any signs of COVID-19 or have been told to isolate **DO NOT ATTEND THE MEETING**
- Sanitise your hands on entry to the building
- Wear a mask at all times until you are sat in your seat
- Once seated do not move around the room unless necessary
- The Village Hall has a maximum capacity of 30, we may need to limit public access if this is exceeded

Cate Davidson  
Town Clerk

## Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

### A. Public Participation

Comments will be taken from members of the public for **up to 20 minutes**, comments cannot be taken from the public once the meeting has started

### 369 Apologies & Chairman's Remark

### 370 Declarations of Interests & Granting of Dispensations

- DPIs to be received in accordance with the Localism Act 2011
- Written dispensation requests to be received and considered as appropriate

### 371 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda

### 372 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda

### 373 Minutes of Full Council Meeting on 8<sup>th</sup> June 2021

- To receive and approve minutes of meeting on 8<sup>th</sup> June as attached for signing by the Chairman

### 374 Matters Arising

- To receive and note matters arising from the last meeting

- 375 Finance – Payment of Accounts**
- To receive & approve payment of accounts as presented
- 376 Correspondence**
- To receive and respond to correspondence as per attached schedule
- 377 Woodmans Road, Chipping Sodbury**
- To receive feedback from the Chairman following discussions with the team running FF4F
  - To consider and respond to correspondence in relation to the Community Shop and the impact on the neighbourhood
  - To agree any action to be taken in relation to this matter
- 378 Adopted Highway (section) – Old Sodbury**
- To receive and consider a written statement (which was read out at the last meeting) along with a map identifying a section of adopted highway
  - To consider the following requests from the owner of land adjacent to the site in question:
    - The Town Council states in its minutes that it agrees with the action that has been taken by the owner of adjoining land to date
    - The Town Council agrees with the stopping-up order on the land which is currently adopted highway and assists with the process once it is underway
- 379 Planning Application – P20/12395/F – Land West of Trinity Lane – REVISIONS**
- To consider the revisions to the application which can be found here: <https://developments.southglos.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QDIP51OKFQS00&prevPage=inTray>
  - To note the Town Councils response to the original application being: *Sodbury TC RESOLVED to OBJECT to the application on the following grounds:- (1) Loss of visual amenity on local Green Spaces, ie the Common and the Ridings (2) Increased traffic on Trinity Lane, St Johns Way and surrounding area (3) Not in the Core Strategy - a speculative development (4) Flooding concerns (5) Transport Assessment out of date as it states a Post Office and Natwest Bank exist. This needs to be revised.*
  - To approve a response to this revised application
- 380 Councillors Leave of Absence**
- To receive and consider a request for leave of absence for a period of six months from Councillor Marian Gilpin as per email circulated 21/6/21
  - To decide upon the request
- 381 Market Pitchings Licence – Marshfield Ice-cream**
- To receive an application for use of the Market Pitchings for a Marshfield Ice-cream Pod which has received “Help to Thrive” funding from South Gloucestershire Council in relation to Chipping Sodbury High Street
  - To note the application is for a daily site (weather permitting) from 11.00 – 18.00 from 16<sup>th</sup> August to 30<sup>th</sup> September 2021
  - To note comments received from local businesses as circulated to members
  - To consider this application and if approved identify a location that the business owner may cordon off to site the pod
- 382 Risk Assessments**
- To receive and approve the following Risk Assessments (circulate by email 30/6):
    - General Property Risk Assessment
    - COVID Property Risk Assessment
    - Financial Risk Assessment
    - COVID Meeting Risk Assessment

**383 South Gloucestershire Council Consultations**

- To consider and respond to the following consultations (you may have to register to view consultation links):
  - Greener Places Strategy Consultation  
[https://consultations.southglos.gov.uk/Greener\\_Places/consultationHome](https://consultations.southglos.gov.uk/Greener_Places/consultationHome)
  - A432 Kennedy Way/Heron Way Signalised Junction Consultation  
<https://consultations.southglos.gov.uk/system/userGroups>

**384 The Queen's Platinum Jubilee Celebrations**

- To receive details of the official celebrations (as circulated by email 28/6)
- To note that the Big Lunch Committee will be organising the Big Lunch events to take place on Sunday 5<sup>th</sup> June
- To consider whether the Town Council wants to organise any additional events over the weekend of 2<sup>nd</sup> – 5<sup>th</sup> June 2022

**385 Town Council Committees**

- To receive and consider proposals from the Environmental & Leisure Committee that responsibility for the public conveniences is moved to the Markets Committee and that the E & L Committee is responsible for Climate Emergency and Old Sodbury Woodland
- To approve or amend proposals
- To consider and approve the appointment of new Councillors to Committees

**386 Climate Change Action Plan**

- To receive Councillors pledges as per the action plan agreed at the last meeting
- To approve a budget for community engagement and promotion around this matter

**387 Personnel Matters**

*In terms of schedule 12 of the Local Government Act 1972 it is likely that discussion around this item will disclose exempt information in relation to Council contracts and personal information and it will, therefore, be **Resolved** that pursuant to the provisions of the Public Bodies Act 1960 the public and press be excluded*

- To receive a verbal report from the Chairman following a Personnel Committee meeting on 5<sup>th</sup> July 2021 and associated proposals
- To consider and approve/amend proposals as recommended by the Personnel Committee

**388 Items of Report**

NB. A Council cannot lawfully decide on any matter, which is not specified in the Summons

**389 Next Full Council Meeting: 14<sup>th</sup> September 2021 – Location TBA (Subject to COVID restrictions)**