



Sodbury Town Council

27th April 2021

You are hereby summoned to attend the **Annual Full Council Meeting of Sodbury Town Council** to be held **Remotely Via Zoom** on **Tuesday 4th May 2021** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.

Join Zoom Meeting

<https://us02web.zoom.us/j/81873799593?pwd=N2INLzFsM2R5VEUwTWxMVHpwSG1KQT09>

Meeting ID: 818 7379 9593

Passcode: 634346

Cate Davidson
Town Clerk

Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

A. Public Participation

Comments will be taken from members of the public for **up to 20 minutes**, comments cannot be taken from the public once the meeting has started

334 Election of Chairman

335 Election of Mayor

- Should the elected Chairman not take up the role of Mayor then the Council can elect a Mayor to represent the Council at formal functions/occasions at this time

336 To receive Declaration of Acceptance of Office by newly elected Chairman

337 Election of Vice Chairman

338 Apologies & Chairman's Remark

339 Declarations of Interests & Granting of Dispensations

- DPIs to be received in accordance with the Localism Act 2011
- Written dispensation requests to be received and considered as appropriate

340 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda

- 341 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda**
- 342 Minutes of Full Council Meeting on 6th April 2021**
- To receive and approve minutes of meeting on 6th April as attached for signing by the Chairman
- 343 Matters Arising**
- To receive and note matters arising from the last meeting
- 344 Finance – Payment of Accounts**
- To receive & approve payment of accounts as presented
- 345 Correspondence**
- To receive and respond to correspondence as per attached schedule
- 346 To Appoint Members to serve on Standing Committees and Outside Bodies**
- Members to consider which Committees/Bodies they wish to sit on - current schedule circulated with this agenda (vacancies highlighted in yellow)
- 347 Chipping Sodbury Town Lands Charity**
- To note that Mrs Wendy Whittle has now been co-opted by the TLC therefore the Council is to appoint a replacement Trustee
 - To note that Cllr Scott Gibsons term has expired – to re-appoint SG or appoint a replacement Trustee
- 348 Annual Return – Annual Governance Statement 2020/21**
- To consider and complete Questions 1-9 of the Annual Governance Statement as circulated with this Agenda
 - To approve the Annual Governance Statement for signing by the Chairman & Clerk
- 349 Annual Return – Accounting Statements 2020/21**
- To consider the Accounting Statements as circulated with this Agenda
 - To approve the Annual Statements for signing by the Chairman & Clerk
- 350 Old Sodbury Woodland**
- To receive a verbal update from the Clerk
- 351 Items of Report**
- NB. A Council cannot lawfully decide on any matter, which is not specified in the Summons
- 352 Next Full Council Meeting: 8th June 2021 – Chipping Sodbury Town Hall** (Subject to COVID restrictions)