



Sodbury Town Council

30th March 2021

You are hereby summoned to attend the **Full Council Meeting of Sodbury Town Council** to be held **Remotely Via Zoom** on **Tuesday 6th April 2021** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.

Join Zoom Meeting

<https://us02web.zoom.us/j/81955688648?pwd=c3MxZ25RcjY3QlpuSkVINfJ6VWhTZz09>

Meeting ID: 819 5568 8648

Passcode: 105611

Cate Davidson
Town Clerk

Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

A. Public Participation

Comments will be taken from members of the public for **up to 20 minutes**, comments cannot be taken from the public once the meeting has started

319 Apologies & Chairman's Remark

320 Declarations of Interests & Granting of Dispensations

- DPIs to be received in accordance with the Localism Act 2011
- Written dispensation requests to be received and considered as appropriate

321 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda

322 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda

323 Minutes of Full Council Meeting on 9th March 2021

- To receive and approve minutes of meeting on 9th March as attached for signing by the Chairman

324 Matters Arising

- To receive and note matters arising from the last meeting

325 Finance – Payment of Accounts

- To receive & approve payment of accounts as presented

- 326 Correspondence**
- To receive and respond to correspondence as per attached schedule
- 327 Licensing Application – The Bird Box, Old Sodbury**
- To receive an application for a Static Hot & Cold Refreshment Trailer in Common Mead Lane, Old Sodbury. Hours of operation: Wednesdays, Thursdays, Fridays, Saturdays & Sundays 10.00-15.00 hours
 - Link to the full application is: <https://developments.southglos.gov.uk/online-applications/licencingApplicationDetails.do?keyVal=QQ0J12OK0H900&activeTab=summary>
 - To receive any additional correspondence/comments in relation to this matter
 - To consider the application and make a response to the Licensing Authority
- 328 Market Pitchings**
- To receive and consider an enquiry in relation to the usage of Market Pitchings by food outlets with a premises in the Town
 - To receive a report from the Clerk in relation to such
 - To consider and respond to this matter
- 329 Council Meetings**
- Due to the expiration of legislation that enables remote meetings up to 6th May 2021 to consider moving the following meetings forward:
 - Annual Parish Meeting – 20th April via Zoom
 - Annual Meeting of Full Council – 4th May 2021 via Zoom
 - To note concerns about the use of the Council Chamber for Full Council meetings due to the size and lack of ventilation
- 330 Old Sodbury Woodland**
- To receive a verbal update from the Clerk
- 331 Town Council Vacancies**
- To note that no call for election has been made
 - To set a date for the co-option of two Councillors to the South West Ward to take place
- 332 Items of Report**
- NB. A Council cannot lawfully decide on any matter, which is not specified in the Summons
- 333 Next Full Council Meeting: 4th May 2021 at 19.30 via Zoom**