



Sodbury Town Council

22nd January 2021

You are hereby summoned to attend a meeting of **Environmental & Leisure Committee** to be held in **Remotely via Zoom on Tuesday 2nd February 2021 at 19.30** for the purpose of transacting business as prescribed in the Agenda below.

Meeting ID: 817 9819 6293

Password: 286616

Link: <https://us02web.zoom.us/j/81798196293?pwd=YWx1MUJKeStMYmpmcTNiOWJQanRIQT09>

Committee Members: Councillors: Brenda Allen (Chair), Scott Gibson, Marian Gilpin, Chris Hays, Phil Rumney, Paddy Smith, Steve Spooner & Andy Williams

Cate Davidson
Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Agenda

80. Apologies
81. Declarations of Interest
82. Approval of Minutes of 27th October 2020
83. Matters Arising
84. Budget 2020/21 – Spend to date
 - To receive and consider the spend to date to 31st December 2020
85. Public Conveniences
 - To receive an update from Cllr P Rumney
 - To make appropriate decisions in relation to the refurbishment of the ladies facilities
86. Town Council Contracts
 - To note the following contracts are due for tender
 - Maintenance Contractor
 - Floral Watering
 - Grass Cutting
 - To consider a proposal from the Clerk that the Grass Cutting Contract with South Gloucestershire Council is extended for a period of one year due lockdown restrictions and site visits
 - To note the Maintenance Contract and Floral Display Maintenance Contracts will be advertised in February with a closing date of 8th March to enable this Committee to appoint the contractors at its meeting on 23rd March 2021.

87. Items to Report

88. Date of next meeting – 23rd March 2021