



# Sodbury Town Council

6<sup>th</sup> October 2020

You are hereby summoned to attend the **Full Council Meeting of Sodbury Town Council** to be held **Remotely Via Zoom on Tuesday 13<sup>th</sup> October at 19.30** for the purpose of transacting business as prescribed in the Agenda below.

**Zoom meeting Link:**  
**Meeting ID: 852 1027 2798**  
**Password: 181116**

Cate Davidson  
Town Clerk

## Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

- A. Public Participation**  
Members of the public should make the Clerk aware that they wish to address Council in advance of the meeting by email.  
Comments will be taken from members of the public for **up to 20 minutes**
- 231 Apologies & Chairman's Remark**
- 232 Declarations of Interests & Granting of Dispensations**
- DPIs to be received in accordance with the Localism Act 2011
  - Written dispensation requests to be received and considered as appropriate
- 233 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda**
- 234 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda**
- 235 Minutes of Full Council Meeting on 8<sup>th</sup> September 2020**
- To receive and approve minutes of meeting on 8<sup>th</sup> September 2020 as attached for signing by the Chairman
- 236 Finance – Payment of Accounts**
- To receive & approve payment of accounts as presented
- 237 Correspondence**
- To receive and respond to correspondence as per attached schedule

- 238 Transport Yard, Old Sodbury – Housing Proposal**
- To receive a presentation from Livewest Homes Ltd in relation to a proposal to build 16 affordable homes on this set (plans circulated by email)
  - To respond to the proposals
- 239 Armed Forces Day – 2021**
- To receive representation from Mr Brian Hewitt in relation to a request to hold Armed Forces Day in Chipping Sodbury on 19<sup>th</sup> June 2021
  - To consider and respond to the request
- 240 Hounds Road – Traffic Management**
- To receive a response from SGC Highways in relation to the proposal to widen the footpath and removal of the bollard on the pavement – (circulated to all)
  - To receive an update following a site visit by District Councillors and the Clerk
  - To consider whether any further action is required in relation to this matter
- 241 A432 – Badminton Road Safety**
- To receive a Highways Investigation Scheme Request Form compiled by Cllr Spooner with comments from local residents (circulated with this agenda)
  - To consider this matter and approve support for the request and ask local SGC members to do the same
  - To consider and agree what further action is required to ensure that this request gets treated as priority
- 242 Highway Marking – Cotswold Road**
- To receive a report from Cllr Gibson in relation to concerns about such
  - To consider and respond to this matter
- 243 Public Space Protection Orders**
- To receive further information in relation to this:  
[https://www.local.gov.uk/sites/default/files/documents/10.21%20PSPO%20guidance\\_06\\_1.pdf](https://www.local.gov.uk/sites/default/files/documents/10.21%20PSPO%20guidance_06_1.pdf)
  - To identify the issues this Town Council is concerned about and work with South Gloucestershire Council to decide on an appropriate course of action.
  - To note that any PSPO requires a formal consultation and takes 6-9 months to implement
- 244 Old Sodbury Woodland**
- To receive an update from the Clerk
- 245 Meeting Dates - 2021**
- To receive and approve the meeting dates for 2021 and note that meetings will continue to be by Zoom until further notice
- 246 Items of Report**
- NB. A Council cannot lawfully decide on any matter, which is not specified in the Summons
- 247 Next Full Council Meeting: 10<sup>th</sup> November 2020 at 19.30 via Zoom**



Sodbury Town Council

## Minutes of the Meeting of Full Council 8<sup>th</sup> September 2020 at 19:30 hrs, Remote meeting held via Zoom

**Present:** Councillors B Allen, J Ball (Chair), S Gibson (joined 19:25), C Hays (Vice Chair), M Gilpin (joined 19:25), M Lewis, P Rumney, P Smith, S Spooner, A Rush, L Rush

Cate Davidson – Town Clerk  
Jackie Murley – Assistant Clerk

David Glasson, David Glasson Planning Ltd  
Nick Worboys, Dyson Estate  
Magnus Boyd, Dyson Estate

Co-option members x 3  
W & K N Rowlands representative x 1  
Royal British Legion x 1 (left at 21:10)  
Members of the public x 11

---

### A Public Participation

Personnel representing the Dyson Estate addressed Members with regard to the planning application to demolish buildings, refurb an existing cottage and erect an art gallery which was at Consultation stage. The application had created much local interest and many neighbour objections had arisen at the prospect of an increase in construction traffic in an already over-used lane in Coombs End by Dyson Estate vehicles which had led the matter to be referred to Full Council. A Dyson representative reported a *revision* to the application which would avoid an increase in traffic in Coombs End during and after construction, ie on workdays, to divert 38 Dodington Estate vehicles away from Coombs End via internal roads. Following the reported revision, much discontent was voiced by neighbours specifically: - the continued problem of excessive construction vehicles in Coombs End and why Estate grounds could not be used; lack of due care to Coombs End residents and lack of consultation.

The Dyson Estate response was that there was no road within the Estate which could be utilised, and it would be impossible to get conservation permission on Grade II Listed parkland to build such a road. In addition, they were '*absolutely listening to the community*' and the number and size of vehicles would be limited during construction.

Cllr A Rush confirmed he would liaise with SGC Highways as the application lacked a suitable Transport Plan.

A neighbour of 26 High Street addressed Members with regard to the use of The Snuggery going forward and concern over increased use by community groups and the privacy of their garden and was available to answer any questions. The Clerk confirmed receipt of their e-mail which had been circulated to Members and the matter was on the Agenda for full discussion.

### 210 Apologies and Chairman's Remark

Apologised received and accepted from Cllrs Banister and Williams

The Chairman highlighted that a heavy Agenda followed with many contentious matters and reminded Members to make decisions based on the good of the town and for residents alike.

- 211 Declarations of Interests and Granting of Dispensations**  
Cllr Ball – Agenda item 219 – Trinity Lane  
Cllr Hays – Agenda item 219 – Trinity Lane (in a professional capacity)  
Cllr Spooner – Agenda item 215 – Finance (Athletics Coaching invoice)  
Cllr A Rush – South Gloucestershire Council Planning
- 212 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda**  
**Cllr A Rush** reported August as a very quiet month. (1) The new £50m motorway junction in Avonmouth was completed but not yet open as it was not yet connected to the local road network. Talks continued with the developer. (2) by mid-October a Local Plan should be available for approval.
- 213 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda**  
**Cllr A Rush** reported the Youth Club was currently closed but would re-open in October for 2 nights per week.
- 214 Approval of Minutes of Full Council Meeting of 14<sup>th</sup> July 2020**  
**RESOLVED** the Minutes of 14<sup>th</sup> July 2020 be approved as a true and accurate copy and signed by the Chairman, subject to the following amendment (1) add Cllr Allen as present at the meeting (2) individualise Cllrs Rush with their first name initial (3) at Agenda item 196 “Andrew Millman Court in Station Road, Yate had been made over to new company.
- 215 Finance – Payment of Accounts**  
**RESOLVED** that the schedule of payments and Bank Reconciliation were approved.  
Cllr Spooner abstained from voting.
- 216 Correspondence**  
None to report
- 220 Planning Application – P20/14647/F & P20/14652/LB: Dodington Park Estate**  
**ITEM BROUGHT FORWARD**  
The revision to the application as proposed by representatives of the Dyson Estate at “Public Participation”, ie to divert 38 Dodington Estate vehicles away from Coombs End via internal roads was taken into account during discussion and the following points made:-
- *Cutting out 38 vehicles would have no impact*
  - *Locals already endured 15 years of construction traffic and now a further 2 year project proposed*
  - *The only way to gain support would be to take traffic away from Coombs End*
  - *Lives disrupted and people upset because of a construction project*
  - *A commitment required from Dyson Estate as to type of traffic and how many vehicles per day*
  - *The end product would be good for the community although the fact it will only be open in August restricts the public benefit*
  - *Acres of land available within Estate to build a road*
  - *Conditions could be added to application with regard to vehicle movement etc.*
  - *Formal clarification of the revision required*

In the light of a revision to the Application, Members were unable to make a definitive decision and it was **RESOLVED** to hold an Extraordinary meeting on Tuesday 29<sup>th</sup> September 2020 by which time a traffic survey would be to hand. One abstention recorded.

**217 Co-option of 2 members for the South West Ward of Chipping Sodbury**

- Members received copies of the applications from 3 candidates
- Presentations were given by the 3 candidates and Members had the opportunity to ask questions
- Proposals:-
  - Cllr Spooner proposed Tom Davis; seconded by Cllr Allen
  - Cllr Gilpin proposed Aaron O'Shea; seconded by Cllr Gibson
  - Cllr Rumney proposed Becky Romaine; seconded by Cllr Gilpin
- During a short recess, Members sent votes to the Clerk via text.
- **RESOLVED:** Aaron O'Shea and Becky Romaine be appointed to the South West Ward of Chipping Sodbury with the Acceptance of Office to be signed on a date to be arranged by the Clerk.

Mr Tom Davis was thanked for attending and left the meeting.

**218 To appoint a Chairman for the next Agenda Item**

It was **RESOLVED** that Cllr Spooner is elected to Chair item 219 only.  
Cllrs Ball & Hays left the meeting at 20.06.

**219 Planning Application – P20/12395/F: Trinity Lane – 95 dwellings**

The following points were raised by Members during discussion:-

- *Doesn't appear in Strategic Plan – a speculative development*
- *Concern with regard to increased flooding*
- *The wrong mix of housing*
- *No positive neighbour comments on SGC Planning Portal with most opposed to the application and some neutral*
- *Do not object to the need for more housing*
- *The site is placed so that no further expansion could be undertaken*
- *Transport connections good*
- *Acceptable amount of affordable homes*
- *More homes should have South facing roof to enable solar panels*
- *Trinity Lane very busy already – traffic concern*
- *Within the current application, many old hedges exist which should be retained and a Condition made to that effect. Conversely, at the Florence Garden site, old, established hedges were removed*
- *No traffic survey carried out*
- *Link paths to The Ridings inappropriate*
- *A space between The Ridings and the development should be created*
- *A Town Trust meeting was due to be held on 10/9/20 when the matter would be discussed*

Following discussion, Members **RESOLVED** to OBJECT to the application on the following grounds:-

(1) Loss of visual amenity on local Green Spaces, ie the Common and the Ridings (2) Increased traffic on Trinity Lane, St Johns Way and surrounding area (3) Not in the Core Strategy - a speculative development (4) Flooding concerns (5) Transport Assessment out of date as it states a Post Office and Natwest Bank exist. This needs to be revised.

Cllrs Ball and Hays rejoined the meeting at 20:24

Cllr Ball thanked Cllr Spooner for chairing Agenda item 219

**221 Hounds Road – No Through Road**

South Gloucestershire Council had put forward a proposal, following receipt of a request from a member of the public, to close off the narrow end of Hounds Road. Members discussed the matter in detail and the following points arose: -

- *It would be detrimental to residents who reside on either side of the dual carriageway*
- *A wider Consultation should be implemented*
- *It is an important through road and to shut off would be bad for business*
- *Consider a wider access to improve pushchair and wheelchair accessibility*
- *The bollard currently in situ was installed for the safety of the public*
- *Consider a pedestrian crossing on Broad Street*

A proposal was put forward to leave Hounds Road as it is which was seconded

An amendment was proposed to ask South Gloucestershire Council to investigate widening of the pavement to improve pushchair and wheelchair access which was **RESOLVED**. Clerk to liaise with SGC.

**222 Personnel Matters**

Members were informed that following a consultation the Library Coordinator role has been made redundant with effect of 20<sup>th</sup> September 2020. The Clerk will continue Managing the library with the Assistant Clerks help.

**223 Chipping Sodbury Town Trust**

**RESOLVED** Cllr Gilpin be appointed to the Town Trust and Clerk to advise accordingly.

**224 Climate Emergency**

Cllr Gilpin reported following attendance at a recent conference and that the town council should declare a climate emergency in Chipping Sodbury. Members went on to discuss how the town council could promote improvement, eg electric charging points, tree planting, encourage cycling, appropriate consideration in planning process (solar panels, rainwater harvesting). Following the debate, it was **RESOLVED**, Sodbury Town Council declare a climate emergency and a Sub Committee appointed to develop a Climate Emergency Action Plan (members Cllrs M Gilpin, M Lewis, A O'Shea, L Rush, S Spooner).

**225 Town Events**

It was noted that COVID-19 rates had increased in the South Gloucestershire area. A discussion took place and with much regret, it was **RESOLVED** not to go ahead with the Mop Fair in September and Remembrance Parade in November.

Mr Porter of W & K N Rowland thanked Members and with regard to March Mop Fair, put forward a thought of a ticketed event. A Markets Meeting was due to take place in January 2021 when the matter could be discussed further.

Discussion was had with regard to marking Remembrance in an alternative low-key style and Members came to a unanimous decision to consider holding a wreath baring event at 13:00 hrs of 30 people or less, a short service and no parade. This was subject to COVID-19 guidelines and the final decision be that of the Chairman, Vice Chairman and Clerk.

**226 Public Space Protection Orders**

Defer to October 2020 Full Council Agenda.

**227 The Snuggery**

It was noted The Snuggery was currently in use by (1) Sodbury TC for storage and (2) Sodbury in Bloom for meeting/refreshment purposes. Cllr Spooner put forward a cost of £3000 for internal alteration to create a more usable space for community groups alike. A discussion followed as to whether refurbishment and/or usage by other groups was necessary or appropriate. In addition, the Clerk had circulated an e-mail received from

neighbours who had expressed concern as an increase in groups would affect the privacy of their garden. **RESOLVED:** The Snuggery to remain as storage for Sodbury TC and SIB meetings. Clerk to purchase table and chairs.

**228 Neighbourhood Policing – Electric Bikes**

Members considered the Police request to provide funding for two electric bikes. A proposal was put forward to agree to the funding of the bikes which was seconded. After further discussion, a counter proposal was put forward not to provide funding for the bikes which was seconded. A vote by show of hands took place and it was **RESOLVED** not to provide funding and the Clerk would liaise with the Police accordingly.

**229 Items of Report**

**Cllr Gibson** raised concern with regard to highway markings on Cotswold Road. Action: refer to October Full Council. In addition, overgrowth at Station Close. Action: SG to take photos and refer to SGC.

**Cllr Hays** reported the Town Trust meeting on Thursday was being held in The Old Grammar School at 19:30. Cllr Gilpin conveyed apologies.

**Cllr Rush** reported a meet-up with a TV crew with regard to SGC policy on fast food outlets banned from opening close to schools.

**Cllr Gilpin** reported the mobile Post Office van was due on Tuesday, outside Town Council office.

The **Clerk** advised Members that the office would be closed 14-18 September due to staff holiday.

**230 Next Full Council Meeting: 13<sup>th</sup> October 2020 at 19:30 via Zoom**

Signed ..... (Chairman)

Dated .....

Closed at 21:30





**October 2020**  
**Correspondence/Communication with the Council**

**Invites to Council**

None at present

**Requiring Response/Comments/Action**

1. **SGC Highways Officer** – 20mph speed limit in Chapel Lane, Old Sodbury – As circulated to all by email
2. **Local Resident via Luke Hall MP** – Reporting of vandalism in Rounceval Street particularly on 11<sup>th</sup> September
3. **Local Resident via Luke Hall MP**– Request for BMX/Pump track to be installed in the local area
5. **Yate Town Improvement Masterplan** – Notification of consultation (closes 16<sup>th</sup> November) – As circulated to all by email

**For Information Only**

**Please note that copies of paperwork are not routinely sent to each member to save on resources. If you require a copy of anything on this list please contact the Clerk who will copy it to you.**



<b>JANUARY 2021</b>			
12th	Full Council Meeting	19.30	STC Offices
19th	Markets Committee	19:30	STC offices
26th	E & L Committee	19.30	STC Offices
<b>FEBRUARY 2021</b>			
2nd	Remembrance Day Committee	19:30	STC Offices
9th	Full Council Meeting	19.30	STC Offices
23rd	Staffing Committee	19.00	STC Offices
23rd	F&GP Committee	19.30	STC Offices
<b>MARCH 2021</b>			
9th	Full Council Meeting	19.30	STC Offices
23rd	E & L Committee	19.30	STC Offices
<b>APRIL 2021</b>			
6th	Annual Parish Meeting	19.30	Town Hall
13th	Full Council Meeting	19:30	STC Offices
27th	Markets Committee		STC Offices
<b>MAY 2021</b>			
4th	F&GP Committee	19.30	STC Offices
11th	Annual Council Meeting	19.00	STC Offices
25th	E & L Committee	19:30	STC Offices
<b>JUNE 2021</b>			
8 <sup>th</sup>	Full Council Meeting	19.30	STC Offices
22nd	Markets Committee	19:30	STC Offices
<b>JULY 2021</b>			
6th	F&GP Committee	19.30	STC Offices
13 <sup>th</sup>	Full Council Meeting	19.30	STC Offices
27th	E & L Committee	19.30	STC Offices
<b>SEPTEMBER 2021</b>			
7th	Markets Committee (Budget)	19.30	STC Offices
14 <sup>th</sup>	Full Council Meeting	19.30	STC Offices
28th	F&GP Committee	19.30	STC Offices

<b>OCTOBER 2021</b>			
<b>5<sup>th</sup></b>	<b>Remembrance Day Committee</b>	<b>19.30</b>	<b>STC Offices</b>
<b>12<sup>th</sup></b>	<b>Full Council Meeting</b>	<b>19.30</b>	<b>STC Offices</b>
<b>26<sup>th</sup></b>	<b>E &amp; L Committee (Budget)</b>	<b>19.30</b>	<b>STC Offices</b>
<b>NOVEMBER 2021</b>			
<b>9<sup>th</sup></b>	<b>Full Council Meeting</b>	<b>19.30</b>	<b>STC Offices</b>
<b>23<sup>rd</sup></b>	<b>F&amp;GP Committee (Precept)</b>	<b>19.30</b>	<b>STC Offices</b>
<b>DECEMBER 2021</b>			
<b>14<sup>th</sup></b>	<b>Full Council Meeting - Precept</b>	<b>19.30</b>	<b>STC Offices</b>