



# Sodbury Town Council

10<sup>th</sup> September 2020

You are hereby summoned to attend a meeting of **Finance & General Purposes Committee** to be held **REMOTELY VIA ZOOM** on **Tuesday 22<sup>nd</sup> September 2020** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.

Meeting ID: 836 1557 9962

Password: 386680

**Committee Members:** Councillors: Brenda Allen, James Ball, Chris Hays, Matt Lewis, Phil Rumney & Andy Williams

Cate Davidson  
Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

## Agenda

47. **Apologies**
48. **Declarations of Interest**
49. **Minutes of 9<sup>th</sup> June 2020**
  - To receive and approve the minutes for signing by the Chairman
50. **Matters Arising**
50. **Budget Reports to 31<sup>st</sup> August 2020**
  - To receive and consider the budget reports as circulated with this agenda
51. **Bank Reconciliation**
  - To receive and approve the Bank Reconciliation alongside the Bank Statements to 31<sup>st</sup> August 2020 as circulated with this agenda
52. **Public Conveniences**
  - To be advised that South Gloucestershire Council has been undertaking the opening/closing, cleaning 3 x per day and weekly deep clean at no cost to this Town Council.
  - From 1<sup>st</sup> September SGC has to re-charge the service costs of £1,361.94 per month to STC – Due to the fact we were advised of this on 2<sup>nd</sup> September the Clerk has approved this cost for September
  - To consider appointing South Glos Council to continue with this services for a specific period of time or to cancel the service and go out to tender for the works

**53. Grant Applications**

- To consider and approve the following Grant Applications:
  - St John the Baptist Church Old Sodbury - £2,000 towards Churchyard Maintenance
  - St John the Baptist Church Chipping Sodbury - £2,000 towards Churchyard Maintenance

**54. Budget 2021/22**

- To note the budget will be considered at the next meeting
- To advise the Clerk of any matters to be taken into consideration when preparing the budget

**55. Items to report**

**56. Date of next meeting – 24<sup>th</sup> November 2020, 19.30, Via Zoom**