



Sodbury Town Council

22 January 2019

You are hereby summoned to attend a meeting of **Markets Committee** to be held in **Sodbury Town Council Offices** on **Tuesday 29th January 2019** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.

Committee Members: Cllrs. R Creer, J Gough, J Nuevo, P O'Rourke, P Rumney, A Williams (Chair)

Cate Davidson
Town Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

Agenda

1. **To Appoint Vice Chairman of the Markets Committee**
2. **Apologies**
3. **Declarations of Interest**
4. **Approval of Minutes of 4th September 2018**
5. **Matters Arising**
6. **Budgets**
 - To review the spend to date – attached
7. **Victorian Evening**
 - To meet with Committee members and discuss concerns relating to setting up of stalls and rides
 - Review of Licence
8. **Mop Fair**
 - To consider and approve fee for March and September 2019
 - To receive plan of fair for 22nd/23rd March 2019
 - To receive up-to-date insurances (Towergate exp Dec 2018)
 - To receive Risk Assessment
9. **Christmas Trees & Lights**
 - To receive an update following 2018
 - To consider options for 2019
10. **Items to Report**
11. **Date of Next Meeting: 5th March 2019**