



Sodbury Town Council

4th February 2020

You are hereby summoned to attend the **Full Council Meeting of Sodbury Town Council** to be held in **The Old Reading Rooms (26 High Street)** on **Tuesday 11th February 2020** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.

Cate Davidson
Town Clerk

Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

A. Public Participation

Comments will be taken from members of the public for **up to 20 minutes**

146 Apologies & Chairman's Remark

147 Declarations of Interests & Granting of Dispensations

- DPIs to be received in accordance with the Localism Act 2011
- Written dispensation requests to be received and considered as appropriate

148 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda

149 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda

150 Approval of Minutes of Full Council Meeting on 14th January 2020 (appendix 1)

151 Matters Arising

152 Finance – Payment of Accounts

- To receive & approve payment of accounts

153 Correspondence/Communication with the Council

- To respond to correspondence as per the schedule circulated at the meeting

154 Neighbourhood Plan

- To receive feedback following the presentation by Lemon Gazelle on 4th February
- To consider if the Council should progress this matter and if so identify the next steps

155 Clock Tower – Electricity Consumption

- To be advised that for the period 10/1/2019 to 16/1/2020 electricity has cost £1590.95 of which £1296.90 has been used by the TIC (as registered on the sub-meter)

- To receive a proposal from the E & L Committee that we do not backdate any charge to the TIC but that with effect of 1st March 2020 we will re-charge the TIC for electricity quarterly in arrears
- To consider and approve or amend the proposal

156 Code of Conduct for Members (appendix 2)

- To be advised that South Gloucestershire Council has made minor amendments to the Code of Conduct which this Council has adopted
- To receive and approve the revised Code of Conduct as circulated with this agenda

157 Annual External Audit

- To approve the appointment of Iain Selkirk FCA to complete the 2019/2020 External Audit at a cost of £205.00

158 Adult Social Care Fees and Charges Consultation (appendix 3)

- To receive and respond to the consultation questionnaire as circulated with this agenda

159 Committee Appointments

- To receive and approve a request from Cllr Smith to join the Environmental & Leisure Committee

160 Water Refill Stations

- To be advised that the E & L Committee has considered the installation of water refill stations in detail but that due to the legislation around the maintenance of such and concerns about vandalism the Committee has decided not to progress this matter at this time.

161 Items of Report

NB. A Council cannot lawfully decide on any matter, which is not specified in the Summons

162 Date of Next Meeting: 10th March 2020 19.30 – Council Chamber