



Sodbury Town Council

Minutes of the meeting of Full Council

8th May 2018, Sodbury Council Offices

Present: Councillors B Allen, J Ball, R Creer, J Gough, C Hays, M Lewis, J Nuevo (arrived 20:10), P O'Rourke, P Rumney, W Whittle

Cate Davidson – Town Clerk
Jackie Stallard – Assistant Clerk

Members of the Public: 6 attendees
(4 members of the public left the meeting room at 20:00 hrs)

A. Public Participation

A High Street resident, addressed Members and acknowledged receipt of a letter from the Council which related to a proposed parking scheme. She recognised there to be a parking problem in the area but would not give consent for lines to be painted outside of her property as the land to the highway was in the ownership of the householder. In addition, she held Title Deeds to that effect and agreed to meet with Clerk to view Deeds – to be arranged.

A Parishioner addressed Members as a Parish Plan representative and gave support to the proposed parking scheme as it would hopefully avoid driving on the pavement. Concerns were also raised with regard to a crossing by the Clock Tower (south side) which has tactile paving in the Pitching's. Currently cars park on this – a matter raised in a disability report and requested reconsideration of that aspect on the proposed parking plan. She also made mention of 'white bicycle' road markings on the A432 and their relevance. Cllr Creer confirmed the signs to be an advisory to motorists to be aware that cyclists use the road as, due to the narrow pavement, a cycle lane was not possible.

A Parishioner addressed Members and thanked the Chairman for attending the 'interpretation board' opening in Old Sodbury.

A High Street resident addressed Members and endorsed the idea of a parking plan but objected to white lines. Residents had indentures for their properties and the current plan showed motorists accessing her driveway and recommended bollards to stop motorists driving on pavement. She expressed a preference for planters and benches and photographs were handed around of Wotton Bassett depicting this.

A High Street resident addressed Members and endorsed that driving on pavements was unsafe and had witnessed it on a regular basis although had concern that the current plan could result in her having to use the local car park and was there a compromise? She embraced the local community and part of that was to be able to park outside of her property, highlighting that motorists were careless when parking and often took space for two vehicles.

0493 Apologies and Chairman's Report

Apologies received and accepted from Cllrs Boon, Gibson, Smith, P Whittle, Williams

0494 Declarations of Interests and Granting of Dispensations

(To be received in accordance with the Localism Act 2011)

The following interests were declared:

Cllr L Boon – South Gloucestershire Council, DC East, Youth in Sodbury
Cllr R Creer – South Gloucestershire Council
Cllr S Gibson – Chipping Sodbury Town Lands Charity
Cllr J Gough – Chipping Sodbury Town Trust
Cllr P Rumney – Chipping Sodbury Town Trust
Cllr P Smith – Chipping Sodbury Town Trust
Cllr P Whittle – Chipping Sodbury Tourist Information Centre
Cllr W Whittle – Chipping Sodbury Town Lands Charity
Cllr A Williams - Chipping Sodbury Town Trust

0495 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda

Cllr Creer reported as follows:-

- *Consideration to be given to a 'Residents Parking Scheme' in Horse Street when residents would be subjected to a fee. Land ownership to be considered and Cllr Creer confirmed he would liaise with SGC. Following discussion, it was confirmed the matter would become an Agenda item for July 'Residents Parking Scheme'.*
- *The JSP Consultation closed*
- *He would be taking over as Executive member for Corporate Resource (SGC)*

0496 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda

Cllr Creer reported from Chamber of Commerce – 'Gromit' is on its way.

0497 Approval of Minutes of Full Council Meeting on 10th April 2018

Resolved the Minutes of the 10th April 2018 are approved as a true and accurate record of the meeting and signed by the Chairman.

0498 Matters Arising

The Clerk reported with regard to Chipping Sodbury Town Trust and there would be Trustee vacancies coming up in June and asked members to give consideration to the appointment in advance of the meeting

0499 Finance – Payment of Accounts

The Clerk reported on the schedule of payments and it was **Resolved** that the schedule and Bank Reconciliation are approved.

0500 Correspondence/Communication with the Council

Discussion by Council shown in italics

Requiring Response/Comments/Action

- SGC Licensing – Cross Hands Hotel: To **vary** the Licence to serve late night refreshments from 23.00 – 05.00 daily and alcohol from 09.00 daily to allow residents of the hotel and their bona fide guests to purchase throughout the 24 hour period - *No comment*
- SGC Licensing – Sodbury Kebabs: **Renewal** of Licence to trade on Wickwar Road Fridays & Saturdays 18.00-00.45 - *Members raised no issue*

For Information Only

- SGC Open Spaces Team: Information in relation to reducing weed killing regimes (circulated to all by email 1/5/2018)
- Old Sodbury Times – Circulated to all
The publishers were thanked for their contribution

0501 Parking Proposals for the Pitchings (brought forward)

Cllr Creer reported that the Parking Committee made a recommendation which led to the current proposals. Following consultation, it became clear the proposal would not proceed due to the legal aspect and it was recommended the matter be referred back to the Parking Committee. In addition, at a recent Chamber of Commerce meeting, a number of businesses had expressed an interest to work with the town council to look at solutions for parking across the whole of Chipping Sodbury for residents, business and staff alike. Businesses, in the past, had been invited to use The Ridings car park.

It was **Resolved** that a meeting be convened of the Parking Committee and invite the Chamber of Commerce and members of the public. One objection recorded. The proposed parking scheme as recommended by the Parking Committee would be put on hold.

0502 Annual Return – Annual Governance Statement 2017/18 (as circulated with the Agenda)

The Clerk read through the Statement and responses were recorded. **Resolved** that the Annual Governance Statement 2017/18 is approved for submission to the external auditor and signed by the Chairman and Clerk.

0503 Annual Return – Accounting Statements 2017/18 (as circulated with the Agenda)

Resolved that the Accounting Statements 2017/18 are approved and signed by the Chairman and Clerk for submission to the external auditor

0504 South Gloucestershire Council Task & Finish Register

Cllr Creer corrected it to be Task & Finish Group (not Register). He updated with regard to transport in Yate and Sodbury, eg traffic flow, bus links, signage. A further update would follow.

0505 Staffing Matters

As recommended by the F&GP Committee, it was unanimously **Resolved** to appoint a Library Co-ordinator/Office Administrator on a permanent contract of 16 hours per week.

0506 Staff Pension Provider

As recommended by the F&GP Committee it was unanimously **Resolved** that the Town Council transfers pension provision from National Employment Savings Trust to the Avon Pension Fund with effect from 1st June 2018. Council staff will be entitled to join the scheme if their permanent contract meets the threshold for the provision of a pension.

0507 Items of Report

Cllr Creer reported an update was awaited from Streetcare re. Bowling Hill/Rounceval Street. In addition, he was in receipt of an e-mail that related to Vayre House, Hatters Lane which would be forwarded to Environmental Health.

Cllr Rumney reported the Smarts Green sign needs repairing and there are a number of potholes in Catchpot Lane. To be referred to Streetcare

0508 Dates of next meetings: 12th June 2018 – Full Council Meeting – STC Offices

Meeting closed at 20.25

Signed (Chairman)

Dated 12-6-18