



# Sodbury Town Council

## Minutes of the meeting of Full Council

### 11<sup>th</sup> December 2018, Sodbury Council Offices

**Present:** Councillor B Allen, J Ball, L Boon, R Creer, J Gough, C Hays, J Nuevo (arrived 20:10), P O'Rourke, P Smith, P Rumney, P Whittle, W Whittle, A Williams

Cate Davidson – Town Clerk  
Jackie Stallard – Assistant Clerk

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#### **A. Public Participation**

No members of the public were present.

#### **0579 Apologies and Chairman's Report**

Apologies received and accepted from Cllr S Gibson and Cllr Sue Hope. Cllr M Lewis absent.

#### **0580 Declarations of Interests and Granting of Dispensations**

**Cllr L Boon** – Chipping Sodbury Youth Club (item 0587)

**Cllr R Creer** – Budget Consultation (item 0590)

#### **0581 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda**

**Cllr Boon** reported that following changes to the Planning System, the first Development Management Committee Meeting had taken place with the next one due on 13/12/18. Cllr Boon also advised Members that MAF funding was available.

**Cllr Creer** reported (1) attendance at a Cabinet meeting last week when it was approved that the former Council Care Home Site at Woodleaze, Yate would be converted to a Youth Care Leavers facility, (2) a Council meeting would take place the following day when the appointment of a new Chief Executive would be considered.

**The Clerk** reported on behalf of **Cllr S Hope** as follows:

- *With regard to the Old Sodbury crossing, a question arose over whether the matter would be merged with the traffic/speeding issue although this could lead to a delay with progress.*
- *Consultation open with regard to JSP and comments required with regard to growth and transport plans. Following discussion, the Chairman of the Planning Committee confirmed he would look at the papers and report back to the Clerk.*
- *MAF funding available.*

#### **0582 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda**

**Cllr Creer** confirmed work progressed with the Chamber of Commerce (CoC) to highlight cashpoint facilities in the town with maps displayed in various places and good feedback had been received. In addition, a social event took place for CoC which proved very successful. The Clerk attended for the Council.

**Cllr Allen** attended a Parish Plan meeting when the Mayor's Award and Public Toilets were discussed.

#### **0583 Approval of Minutes of Full Council Meeting on 13<sup>th</sup> November 2018**

**Resolved** the minutes of the 13<sup>th</sup> November 2018 were approved as a true and accurate record and signed by the Chairman.

#### **0584 Matters Arising**

None to report

**0585 Finance – Payment of Accounts**

**Resolved** that the schedule of payments and Bank Reconciliation are approved.

Mention was made that the electricity bill at the Tourist Information Centre was particularly high and Cllr W Whittle confirmed she would raise with them.

**0586 Correspondence/Communication with the Council**

Discussion by Council shown in italics

**Invites to Council**

None

**Requiring Response/Comments/Action**

- Local Resident – Concern in relation to cars parking on Wickwar Road during sporting events on The Ridings (photos e-mailed)  
*Following discussion, it was **Resolved** the Clerk write to Parkrun, rugby & football clubs with a request that they highlight to visitors to park responsibly. It was also noted a new parking patrol officer had been employed at SGC.*
- Unnamed resident – 02.25am on 1<sup>st</sup> December – Complaint about the setting up of the Victorian Day during the night  
*The Clerk advised the Victorian Day Licence commenced from 07:00 hrs and the matter would be noted for 2019 event.*
- West of England – Letter in relation to JSP – Technical Evidence Work Consultation – to note the closing date for this is 7<sup>th</sup> January – To consider setting a Planning meeting up to consider this 17/12 or 3/  
*Following discussion, Cllr Hays (Planning Committee Chairman) confirmed he would look at the document and report back to the Clerk.*
- Letter from Secretary of C/S Youth Centre in relation to funding (as circulated to all)  
*Discussed at Agenda item 0587*

**For information Only**

- Cotswold AONB – Summary of changes to the Management Plan
- Minutes of Environmental Link Meeting of 25/10

**0587 2019/20 Budget and Precept**

Cllr Boon left the room whilst discussion relating to Youth Club took place.

All Members were provided with a copy of the full budget and precept calculation in advance of the meeting. At an F&GP Committee meeting on 29th November 2017, the budget for 2018/19 was considered in detail and recommended to Full Council for approval.

The Clerk reported that since the F&GP Committee proposal to reduce the Youth Club grant from £10,000 to £7,500, advice had been received from SGC that an additional £9000 would be available via the precept as a result of extra houses. In view of the additional funding, Members reconsidered the grant awarded to the Youth Club and following discussion, it was **Resolved** the Youth Club grant be returned to £10,000, and the Clerk would write advising the Club to submit any future grant applications in a timely fashion together with an Annual Report which demonstrated how funding would be utilised and how it would benefit youth in the town. In addition, the Club needed to pursue alternative fundraising avenues as the Town Council's grant could not be guaranteed. Cllr Boon rejoined the meeting.

A discussion took place with regard to the cost of Public Conveniences maintenance due to continued vandalism and whether it would be beneficial to put up warning signage, eg "CCTV in the area" to act as a deterrent. The Clerk confirmed she would contact the SGC CCTV officer to discuss the matter further.

It was unanimously **Resolved** that the budget is approved and Precept of £259,463 is approved and submitted to South Gloucestershire Council.

**0588 Tree Preservation Order** (map and schedule circulated)

Following discussion, Members noted the TPO's and had no comment to add.

**0589 Review of Polling Districts and Polling Places** (papers circulated)

Members noted no change would be implemented to Chipping Sodbury and Cotswold Edge Ward and had no comment to add to the Consultation.

**0590 South Gloucestershire Council Budget Consultation**

Cllr Creer left the room whilst discussion took place.

It was **Resolved** that the Clerk's draft response be approved and the Clerk confirmed she would report back to SGC. Cllr Creer rejoined the meeting.

**0591 Public Spaces Protection Order for Dog Fouling Consultation**

The Clerk read out each question and the survey was completed – to be submitted to SGC.

**0592 Newsletter** (circulated)

**Resolved** that the Newsletter be approved, subject to a few amendments and thanks are passed on to the designer.

**0593 Items of Report**

Cllr Nuevo reported that in Chapel Lane, an area became flooded during heavy rainfall. Action - report to Streetcare

Cllr Creer reported (1) on dog fouling in Old Sodbury and a poster put up by SGC following a complaint about the amount of dog poo on the paths. RC to refer to SGC. (2) With regard to the recent Victorian Day event, he felt it lacked a "Victorian" feel. The matter would be taken to the Markets Committee and the Victorian Committee members would be invited.

Cllr Hays reported that damage had occurred to the footbridge in Jubilee Park. Action – refer to Streetcare.

Cllr O'Rourke reported a bin at Gorlands Road was often full. The Clerk confirmed she would take the matter to E&L to consider extra bin emptying.

Cllr Ball reported a man had been fined for fly tipping in Old Sodbury.

Cllr Allen reported that due to inconsiderate parking in Hounds Close, the waste lorries were unable to access the Close to empty the bins. The Clerk recommended the matter be referred to the Police and SGC.

Cllr P Whittle requested "trees in the street" be put on the next Full Council Agenda as he was disappointed with the Markets Committee outcome. He also wished to express thanks to the volunteers who help with the Christmas lights in the town (Residents & Traders Assoc.)

**0594 Date of next meeting : 8<sup>th</sup> January 2019 - Full Council Meeting – STC Offices**

Signed  (Chairman)

Dated 

Closed at 20:37

