



Sodbury Town Council

Minutes of the meeting of Full Council

10th April 2018, Sodbury Council Offices

Present: Councillors B Allen, J Ball, L Boon, R Creer, S Gibson, J Gough, C Hays, M Lewis, J Nuevo, P O'Rourke, P Smith, P Rumney, P Whittle, W Whittle, A Williams

Cllr Sue Hope, Cotswold Edge Ward (left at 20.25)

Cate Davidson – Town Clerk
Jackie Stallard – Assistant Clerk

Members of the Public: No public present

A. Public Participation None

0475 Election of Chairman

Cllr W Whittle proposed **Cllr P Rumney** is elected as Chairman; **Cllr M Lewis** seconded the proposal. No other nominations were received and **Cllr P Rumney** was duly elected as Chairman of Sodbury Town Council.

0476 Election of Mayor

Cllr P Rumney proposed **Cllr W Whittle** is elected as Mayor; **Cllr R Creer** seconded the proposal.
Cllr C Hays proposed **Cllr J Ball** is elected as Mayor; **Cllr P O'Rourke** seconded the proposal.

With two nominations, it was **Resolved** that a vote be taken by way of secret ballot.

The result of the ballot being 6 votes for Cllr W Whittle and 9 votes for Cllr J Ball.

Cllr J Ball was duly elected as Mayor.

Cllr W Whittle was thanked for all her hard work in mayoral engagements.

0477 To receive Declaration of Acceptance of Office by newly elected Chairman

The necessary paperwork would be collated by the Clerk and signed in the office the following day.

0478 To elect Vice Chairman

Cllr L Boon proposed **Cllr J Ball** is elected as Vice Chairman; **Cllr M Lewis** seconded the proposal.

Cllr W Whittle proposed **Cllr P O'Rourke** is elected as Vice Chairman; **Cllr P Rumney** seconded the proposal.

With two nominations, it was **Resolved** that a vote be taken by way of secret ballot.

The result of the ballot being 3 votes for Cllr O'Rourke and 12 for Cllr J Ball.

Cllr J Ball was duly elected as Vice Chairman.

0479 Apologies and Chairman's Report

No apologies – all Members present.

Cllr Rumney thanked Members for the previous year's good work and hoped it would continue.

0480 Declarations of Interests and Granting of Dispensations

(To be received in accordance with the Localism Act 2011)

The following interests were declared:

Cllr L Boon – South Gloucestershire Council, DC East, Youth in Sodbury

Cllr R Creer – South Gloucestershire Council

Cllr S Gibson – Chipping Sodbury Town Lands Charity

Cllr J Gough – Chipping Sodbury Town Trust

Cllr C Hays – in relation to Agenda item 490 SGC Local Plan

Cllr P Rumney – Chipping Sodbury Town Trust

Cllr P Smith – Chipping Sodbury Town Trust

Cllr P Whittle – Chipping Sodbury Tourist Information Centre

Cllr W Whittle – Chipping Sodbury Town Lands Charity

Cllr A Williams - Chipping Sodbury Town Trust

0481 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda

Cllr Sue Hope reported:-

- *Concern raised with regard to the Local Plan and Old Sodbury*
- *Joint Clinical Commissioning Group – Plans for a Centre of excellence for intensive rehabilitation on the Frenchay site - 40/50 beds. Note – 80 beds promised originally. A new build residential/nursing home facility and a similar facility to be built in Thornbury.*
- *Attendance at Gypsy & Traveller Committee*
- *Attendance at South Glos Equalities Conference with highlight on supporting rural communities.*
- *Seminar due to take place on "tackling isolation" in Town Hall.*
- *A national competition "Nature Challenge 2018" to find and identify flora and fauna – 27-30 April - (details to be forwarded to Clerk)*
- *Feasibility studies carried out on a 'park and share' site in Tormarton. Positive outcome although commercial input required.*
- *MAF for Sodbury 800 – Clerk to liaise with SH.*

Cllr Boon reported:-

- *The Lloyds Bank/Café Grounded application had been withdrawn.*
- *MAF – £500 for Sodbury 800. Most of year's allowance spent already.*

Cllr Creer reported:-

- *Bromley Heath viaduct nearing completion*
- *New constitution in place for Chamber of Commerce*
- *Metrobus to be launched end of May*
- *Temporary lights at A46 junction in situ to take account of viaduct works. Discussion being had at SGC with regard to retaining them post works, although reconfiguration would be required.*

0482 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda
Cllr P Whittle reported he had resigned from SYBA but would be attending Shopmobility based in Yate.

0483 Approval of Minutes of Full Council Meeting on 13th March 2018
Resolved the Minutes of the 13th February 2018 are approved as a true and accurate record of the meeting and signed by the Chairman.

0484 Matters Arising
The Clerk reported the finger post had been delivered to SGC and a date for installation awaited.

With regard to GDPR, the Clerk confirmed recruitment of an officer was under consideration by ALCA and Central Government.

0485 Finance – Payment of Accounts
The Clerk reported on the schedule of payments and it was **Resolved** that the schedule and Bank Reconciliation are approved.

0486 Correspondence/Communication with the Council
Discussion by Council shown in italics

Invites to Council

None

Requiring Response/Comments/Action

- SGC Road Closure – St John’s Way for highway surface dressing for a period of six weeks during the 18 month period from 14th May 2018 (details attached)

Noted

- Letter from Mr J Russell thanking Councillors for their involvement with the lowering of kerbs in St John’s Way

Noted

- SGC – Proposals for Parking Scheme in High Street up from Clock Tower (plan circulated)

*The Clerk confirmed the scheme would provide 32 spaces (currently 37). Scheme drawn up by SGC in conjunction with Conservation. Following discussion, it was **Resolved** to proceed with Consultation and the Clerk to write to neighbours on both sides of High Street and invite to next Full Council meeting.*

For Information Only

None

0487 To appoint Members to serve on Standing Committees and Outside Bodies
Appointments were made as per the attached schedule.

Notes:

Town Lands Charity – Paul Robins Trusteeship is due to expire in September 2018 – refer to Clerk

*Town Trust – Clerk to ask Catrina Hares to confirm Trustee Appointments
It was reported no allotment meetings had taken place*

0488 Mop Fair Report

Following the Spring Mop, the following was noted:

- A call made to the Clerk from the Environmental Health Officer with regard to a generator. The EHO attended within an hour and the problem resolved.
- Cllr Williams confirmed a good set up and no animals

- No reports from Police
- Concern raised of security firm bumping cars off pitchings at 06:45. Note: road closure from 07:00
- Report of post/block causing obstruction outside of library.
- Report of damaged paving/post outside of Chip Shop (confirmed reported to SGC)
- Noted that the Fair organisers (W& K N Rowlands) were carrying out regular checks.

0489 Public Conveniences

Members noted that the E & L Committee has considered this matter in depth. It has been decided to work to re-open the accessible facility as soon as possible with a 20p payment system with Radar override installed. All waterpipes are to be replaced with plastic pipes with appropriate venting installed to enable the draining of the system in the event of future extreme weather. The Clerk is obtaining quotes for the works and a meeting will be held to appoint a contractor as soon as possible. Works to convert the current male and female facilities into single unit unisex facilities will be considered in the next financial year.

It was **Resolved** that 2017/18 CIL funds (due this month) of £5587.08 be used to fund the works to the public conveniences.

0490 South Gloucestershire Council Local Plan

Members considered the Local Plan fully and **Resolved** to submit the following to SGC.

Q1		<i>STC agrees with the intended policy.</i>
Q2		<i>There are no potential sites suitable for redevelopment in this area.</i>
Q3	3.1	<i>No comments</i>
	3.2	<i>STC believes that sites both inside and outside of the greenbelt should be considered on their own merits without a blanket policy (Option 3)</i>
	3.3	<i>STC does not feel it should comment on areas outside of the Parish</i>
	3.4	<i>No comments</i>
	3.5	<i>n/A</i>
Q4		<i>STC supports the principals</i>
Q5		<i>STC feels that an additional criteria should be set in the "any decision re intended reuse of a building should go through a full committee process and not be delegated to officers".</i>
Q6		<i>STC is comfortable with the proposals made in the previous review. Any potential LGS should be explored when future development is considered</i>
Q7		<i>No comment</i>
Q8		<i>STC agrees with the approach on the Extra Care Housing Policy</i>
Q9		<i>STC feels that more shared ownership properties should be developed to enable people to get on the housing ladder</i>
Q10		<i>STC supports proposals</i>
Q11		<i>STC agrees with the revised policy options</i>
Q12		<i>No comment</i>
Q13		<i>No comment</i>
Q14		<i>STC feels a decommissioning policy is required and that the proposals cover all matters</i>
Q15		<i>STC feels a radioactive/hazardous waste policy is required and that proposals cover all matters</i>
Q16		<i>STC supports the use of renewables wherever possible but every site should be considered on its own merits.</i>
Q17		<i>STC feels consideration needs to be given on a site by site policy rather than a blanket approach.</i>
Q18		<i>No comment</i>

0491 Items of Report

Cllr O'Rourke reported (1) Gorlands Rd property (reported previously to SGC) being propped up by scaffolding. Refer to enforcement. (2) Manor Way/Vayre Close/Melbourne Rd – near misses when crossing road and mirror suggested to alleviate problem. Clerk confirmed that SGC does install mirrors and that residents would need to contact SGC about installation of such in a Conservation area. (3) Request to move litter bin outside of 23 Horse Street – Clerk to refer to SGC. (4) Horse Street parking issue with resident being asked to move vehicle. Request for resident parking. Cllr Creer confirmed he would raise at Transport meeting and report back at next meeting as an agenda item.

0492 Dates of next meetings: 17th April 2018 Annual Parish Meeting – Town Hall
8th May 2018 Full Council Meeting – STC Office

Signed  (Chairman)

Dated 8-5-18

Closed at 21.20