



# Sodbury Town Council

4<sup>th</sup> June 2019

You are hereby summoned to attend the **Full Council Meeting of Sodbury Town Council** to be held in **The Old Reading Rooms (26 High Street)** on **Tuesday 11<sup>th</sup> June 2019** at **19.30** for the purpose of transacting business as prescribed in the Agenda below.

Cate Davidson  
Town Clerk

## Agenda

Members are reminded that the Council has a general duty to consider the following matters in the exercise any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. The Council must also have regard to the need to conserve biodiversity.

### **A. Public Participation**

Comments will be taken from members of the public for **up to 20 minutes**

### **022 Apologies & Chairman's Remark**

### **023 Declarations of Interests & Granting of Dispensations**

- DPIs to be received in accordance with the Localism Act 2011
- Written dispensation requests to be received and considered as appropriate

### **024 Reports from South Gloucestershire Councillors on matters relating to the Parish and not included on the Agenda**

### **025 Reports from representatives from other bodies on matters relating to the Parish and not included on the Agenda**

### **026 Approval of Minutes of Full Council Meeting on 14<sup>th</sup> May 2019**

### **027 Matters Arising**

### **028 Finance – Payment of Accounts**

- To receive & approve payment of accounts

### **029 Correspondence/Communication with the Council**

- To respond to correspondence as per the schedule circulated at the meeting

### **030 Chipping Sodbury Tourist Information Centre**

- To be advised the Constitution of the TIC states that it must have 2 representatives from Sodbury Town Council on the Management Committee
- To appoint two members to the TIC Management Committee to enable it to continue to function in its current form (To note the MG has expressed an interest)

- 031 Bank Accounts**
- To receive and consider a report from the Clerk (attached)
  - To approve remaining with NatWest Bank and signing up to the Bankline dual authorization service
  - To appoint 5 members as signatories on the account
  - To appoint 2 or 3 members as signatories on Bankline to authorise payments (NB this will require regular access to internet banking)
- 032 Internal Audit Report**
- To receive and note that Annual Report from the Internal Auditor (attached)
- 033 Annual Governance & Accountability Return 2018/19 – Annual Governance Statement**
- To receive the AGAR and consider and respond to the statements on Page 4 – Annual Governance Statement 2019/19 (attached)
- 034 Annual Governance & Accountability Return 2018/19 – Accounting Statements**
- To receive the AGAR and consider and approve the Accounting Statement on page 5 (attached)
- 035 Community Infrastructure Levy Funding (CIL)**
- To note that this Town Council has received CIL funding of £17,865.02 from development in 2017/18
  - To receive a request from the E & L Committee that these funds are made available for 1. The re-opening of the men's public convenience as soon as possible and 2. The replacement of the two bus shelters on Bowling Hill
- 036 Standing Orders**
- To consider and approve the revised Standing Orders based on the Model Standing Orders issued by NALC (National Association of Local Councils) (Revised S/Os' attached, please refer to Councillor packs for previous version)
- 037 Consultation to include Highways Maintenance within the CIL regulation 123 List**
- To respond to the consultation in relation to adding Highways Maintenance to the Regulation 123 List enabling SGC to use CIL funds for such work (this will not affect the T & PC allocation of CIL funds) (Report attached)
- 038 Anti-Social Behaviour**
- To discuss the recent problems in the Town with anti-social behaviour in the evenings
  - To note the PC Ken Hill is attending the July Full Council meeting in relation to this
- 039 Good Councillor Course**
- To be advised there is an ALCA Good Councillor course on Tuesday 30<sup>th</sup> July in Emersons Green
  - To receive details of members interested in attending the course
- 040 Items of Report**
- NB. A Council cannot lawfully decide on any matter, which is not specified in the Summons
- 041 Date of Next Meeting: 9th July 2019, 19.30**