



Sodbury Town Council

Minutes of the meeting of Markets Committee

4th September 2018, Sodbury Council Offices

Committee Members: Councillors R Creer, J Gough, J Nuevo, P O'Rourke, P Rumney, A Williams (Chair)

Present: Councillors J Gough, P Rumney, A Williams

Cate Davidson – Town Clerk
Jackie Stallard – Assistant Clerk

Shaun Fudge (left at 7.45)

W & K N Rowland x 2 (left at 7.55)

1. To Appoint Chairman of the Markets Committee

Cllr P Rumney nominated **Cllr A Williams**; **Cllr J Gough** seconded the proposal. With no other nominations, **Cllr A Williams** accepted and was duly elected as Chair of the Markets Committee.

2. To Appoint Vice Chairman of the Markets Committee

With no nominations put forward, the matter would be deferred to the next Markets Committee meeting in 2019 – date to be arranged.

3. Apologies

Apologies received and accepted from Cllr R Creer. Cllrs Nuevo & O'Rourke absent.

4. Declarations of Interest

None

5. Approval of Minutes of 6 February 2018

Resolved the Minutes of 6th February 2018 are approved as a true and accurate record of the meeting and signed by the Chairman.

6. Matters Arising

None

7. Budgets

Members noted the spend to date (circulated) and it was **Resolved** the Markets Committee finances are approved.

The Clerk reported the budget for 2018/19 would remain the same with no change to budget heads.

8. Briefing by SGC – Safety Advisory Group (SAG)

Item brought forward

Shaun Fudge, Environmental Protection Team Leader was welcomed to the meeting and gave an explanation of his new role as Chairman within SAG. The Safety Advisory Group was in place to:-

- *help event organisers ensure that public events took place safely and successfully*
- *provide independent advice to event organisers who retained the legal responsibility for ensuring a safe event*

- aim to standardise the approach to all organised events
- ensure that an Event Management Plan is in existence
- provide a one stop shop for agencies, eg Police, Ambulance, Fire, Licensing
- the Group itself had no legal powers – these lie with individual members who retain primacy in their individual specialisms

Mop representatives confirmed they were keen to engage with the Group and would attend a SAG meeting in the New Year along with the Chair. Dates would follow with regard to Jan & Feb 2019 meetings.

9. Mop Fair

- Following the March 2018 Fair – no incidents were reported.
- The Plan for September 2018 was distributed to Members and approved
- Up-to-date insurances received

With regard to a SAG meeting, a preference for February was given.

10. Trees in the Town

Members considered a suggestion of introducing trees in the High Street (as proposed by Cllr P Whittle). Following discussion of various options/locations, it was **Resolved** due to cost and practicalities not to take the matter further.

11. Christmas Trees

Following discussion and the success of the trees in 2017, it was **Resolved** to re-appoint Cotswold Christmas Trees to install and remove the trees at a cost of £2550. The date of installation to be the weekend of 17th/18th November and removal on 5th/6th January 2019 and the Assistant Clerk to advise accordingly.

12. Items to Report

No items to report.

13. Date of next meeting

Meetings to be arranged on a quarterly basis for 2019 with the first meeting in January.

The meeting closed at 20.10 hrs

Signed 

Dated 29/1/19